

Application: Building Decarbonization Grant

Thank you for applying to the Building Decarbonization Grant! We look forward to reviewing your application.

Before You Begin:

- We encourage you to draft your responses on your computer. A printable Word version of this application can be found on the grant webpage. Then you can copy and paste into this form.
- All applications must be submitted through this form. We do not accept emailed or hardcopy applications.
- Cookies must be enabled on your browser.
- Limit your use of bullets and other formatting.
- At the end of the form, there are prompts for you to email attachments. We must receive these before the deadline, as well as your submission of this form.
- **DEADLINE:** 5pm EST November 21, 2023

* Indicates required question

1. Email *

Contact Info

Fill in the information for the point person for this application

2. Name (first and last) *

3. Title

4. **Phone ***

5. **Email ***

6. **Preferred Pronouns**

Organization Information

Fill in the information on behalf of the organization applying for the grant.

7. **Organization Name/Municipality Name ***

If Municipality, please include whether it's city, town, or village

8. **Street Address of the Organization ***

9. **City/Town ***

10. **Zip ***

11. Website URL

12. Tax ID - Employee Identification Number (EIN) can be located on Determination Letter or Form 990 *

13. Tax Exemption Status - Select one *

Mark only one oval.

- non-profit organization *Skip to question 18*
- school or college *Skip to question 18*
- faith-based organization *Skip to question 18*
- library *Skip to question 18*
- municipal government *Skip to question 14*

Municipal Government Contact**14. Name of Town Supervisor or Mayor**

First and last

15. Title

Mark only one oval.

- Town Supervisor
- Mayor

16. **Town Supervisor or Mayor Phone**

17. **Town Supervisor or Mayor Email**

Skip to question 33

Organization Contact & Fiscal Sponsor Info

18. **Name of Organization President or Executive Director ***

First and last

19. **Title ***

20. **Phone of Organization President or Executive Director ***

21. **Email of Organization President or Executive Director ***

22. **Please confirm that your organization is the owner of the building. ***

Mark only one oval.

Yes, the organization that is applying is the building owner

23. **Does your organization have a Fiscal Sponsor? ***

Mark only one oval.

Yes

No *Skip to question 33*

Fiscal Sponsor Information

24. **Legal Name of Fiscal Sponsor ***

25. **Street Address of Fiscal Sponsor ***

26. **City/Town ***

27. **State ***

28. **Zip ***

29. **Name of Fiscal Sponsor President or Executive Director ***

30. **Title ***

31. **Phone of Fiscal Sponsor President or Executive Director ***

32. **Email of Fiscal Sponsor President or Executive Director ***

Project Details

33. **Project Title ***

34. **Please confirm that you understand that the grant money must be spent within 12 months of receiving our grant payment. ***

Mark only one oval.

Yes

35. **Which type of project would the Building Decarbonization Grant support? ***

Mark only one oval.

Stage A: energy audit or study *Skip to question 36*

Stage B: engineering/planning/design/grant writing necessary for an implementation project *Skip to question 40*

Stage C: implementation project *Skip to question 49*

Stage A: Energy Audit or Study

Note: Stage A is only eligible for municipalities, public schools, and college campuses

36. **Request Amount:** Stage A is for a fixed amount of \$5,000. Please confirm: *

Mark only one oval.

Yes, I understand

37. **Project Description**

*

(Please answer in approximately 1,500 words or less)

What purpose would the Building Decarbonization Grant serve? Include:

- What type of energy study you plan to pursue
- Location of the building(s)
- Age, square footage, type of construction of the building(s)
- Current and potential function of the building(s) in your community
- Describe any specific challenges and needs of the building
- Tell us why you're proposing this particular project and how it relates to any of your larger climate goals or plans.
- Reference any studies or consultations that you have done, which support your decision to do this energy study.

38. **Have you already selected an energy study firm to work with? ***

Mark only one oval.

Yes

No

39. **If yes, what is the name of firm?**

Stage B: Engineering/Design/Grant writing necessary for an implementation project

40. **Request Amount:** enter amount between \$5,000 - \$15,000 *

41. Project Description

*

(Please answer in approximately 1,500 words or less)**Provide a brief description of the engineering/design/grant writing that the Building Decarbonization Grant will support, including:**

- Description of which decarbonization efforts the engineering/design work will be focused on
- Location of the building(s)
- Age, square footage, type of construction of the building(s)
- Current and potential function of the building(s) in your community
- Describe any specific challenges and decarbonization needs of the building
- Tell us why you're proposing this particular project and how it relates to any of your larger climate goals or plans.
- Reference any studies or consultations that you have done, which support your decision to move forward with engineering/design for this project.
- Include information on why you need grant writing services, if relevant.

- 42. Please share the estimated CO₂e reduction from your proposed project if you have this calculation. Describe the source (i.e. energy modeling report, contractor estimate, etc).**

- 43. If you're planning to apply to an implementation grant in the future, which one and when is the deadline?**

44. **Have you already selected an engineering/design firm to work with? ***

Mark only one oval.

Yes

No

45. **If yes, what is the name of firm?**

46. **Would you use the Building Decarbonization Grant to fund grant writing assistance? ***

Mark only one oval.

Yes

No

47. **If yes, have you already selected the grant writer or firm that provides grant writing services?**

Mark only one oval.

Yes

No

48. **If yes, what is the name of firm or grant writer?**

Stage C: Implementation project

49. **Request amount:** enter amount between \$5,000 - \$100,000 *

50. **Project Description** *

(Please answer in approximately 1,500 words or less)

What purpose would the Building Decarbonization Grant serve? Include:

- Description of the implementation project and the technology to be used
- Location of the building(s)
- Age, square footage, type of construction of the building(s)
- Current and potential function of the building(s) in your community
- Describe any specific challenges and decarbonization needs of the building that this project will address.
- Tell us why you're proposing this particular project and how it relates to any of your larger climate goals or plans.
- Reference any studies or consultations that you have done, which support your decision to move forward with this implementation.

51. **Have you already selected which professionals you'll be working with? ***

Mark only one oval.

Yes

No

52. **If yes, what is the name(s) of the firm(s)?** (for example: X Insulation Company and Y HVAC Inc):

53. **Is going out for public bid for this project required?** (For Municipalities. Others can skip.)

Mark only one oval.

- yes, and we are already in an RFP process
- yes, and we have completed an RFP
- yes, and we plan to post an RFP if we get the Building Decarbonization Grant
- no, it's not required

54. **Please share the estimated CO₂e reduction from your proposed project if you have this calculation. Describe the source** (i.e. energy modeling report, contractor estimate, etc).

55. **Are there additional aspects of your project that are not funded by the Building Decarbonization Grant?** (For example: you're applying for the Building Decarbonization Grant to fund additional insulation, and you plan to then install heat pumps through a different source of funding.) *

Mark only one oval.

- Yes
- No

56. **If yes, please describe:** (include anticipated completion date)

Supporting Information

57. **Who on your team will be the point person(s) for the project and how are they equipped to manage that responsibility? How is your project team equipped to achieve the impact you seek?** (Please answer in approximately 500 words or less). *

58. **Will the Building Decarbonization Grant be used in conjunction with other secured funding?** *

Mark only one oval.

Yes

No

59. **Is the project located within a NYS-designated Disadvantaged Community?** (see: <https://www.nyserda.ny.gov/ny/Disadvantaged-Communities>) *

Mark only one oval.

Yes

No

60. **What is the impact on the community and surrounding environment you hope to make through your project, and how does it relate to the objectives of the Building Decarbonization Grant? Please describe any outreach plans. Would your project directly support underserved populations within your community?** (Please answer in approximately 500 words or less). *

61. **Please describe your organization's current commitment to diversity, equity, and inclusion.** (Please answer in approximately 500 words or less). *

62. **What is the approximate size of your constituency or how many people do you serve?** *

Attachments

Email the following documents as attachments to decarb@climateactionhv.org. Please attach them in one email if possible. We cannot consider your application complete until you email us these attachments. These are due prior to 5pm EST November 21, 2023, as well as the submission of this form.

63. **Please email an official letter from your board or authorizing body, granting you permission to apply for the Building Decarbonization Grant on behalf of your organization.** Please email these as attachments to decarb@climateactionhv.org *

Check all that apply.

PCA can expect this document from me

64. **Attachment: Budget** *
- Please email these as attachments to decarb@climateactionhv.org**

For Stage A: Your budget should show anticipated NYSERDA (Flextech or P-12) funding

For Stage B: Please itemize amounts for engineering, design, and grant writing services if needed. If relevant, include additional secured funds (sources and amounts).

For Stage C: If this is part of a larger or phased project, please include the full project budget and clearly note which items this grant would cover and what other sources will cover other items.

Check all that apply.

PCA can expect budget documents from me

65. **Attachment: If you will use the Building Decarbonization Grant in conjunction with other secured funding, provide a letter of commitment for internal funds or proof of another grant award** (i.e. amount and details of the source). Email these as attachments to decarb@climateactionhv.org *

Check all that apply.

- PCA should expect these documents as part of my application
- I do not have additional secured funding

66. **Attachment: The following are not required, but if you have completed any of them and they are relevant to your proposed project, please email these as attachments to decarb@climateactionhv.org:** *

- GHG emissions inventory
- Climate Action Plan
- Energy audit or study for the proposed project

Check all that apply.

- PCA should expect these documents as part of my application
- I do not have any of these documents

This content is neither created nor endorsed by Google.

Google Forms